**HUDSON RIVER VALLEY EDUCATION INITIATIVE** 



#### **GUIDELINES FOR CURRICULUM FORMS**

Please refer to this sheet if you have questions about what information to enter on the templates.

#### sheet 1: Overview

Rationale: Please explain why teachers should consider using your curriculum.

**Program Description:** Please describe your curriculum unit.

**Curriculum Standards:** Please list the New York State standards addressed by your curriculum. (Add web site?)

**Essential Question(s):** Please list 1-5 key questions explored by your curriculum.

Content Understandings: Summarize key subject matter students learn through this unit.

**Concept Understandings:** Please summarize key theories, models, hypotheses, or perspectives you want students to grasp by the end of this program.

Key Terms: Please list any critical vocabulary, technical language, etc., students will learn.

**Suggested Time Frames:** Please estimate the amount of time teachers will need for this unit, for instance, six 20-minute blocks of class time, plus three-and-a-half-days for field trips.

### sheet 2: Place-Based Learning Experience

[On the template there is an item, called "description;" we will delete that.]

**Sites:** Please list and describe briefly the sites visited as part of this curriculum.

**Site Experiences:** Please explain (1) the purpose of each field trip, (2) what students do at each site, and (3) what information and concepts you want them to learn. Please attach any handouts, exercises, questions, reading lists, etc.

**Pre-Visit Activities:** Please describe how you prepare students for each field experience. Please attach any handouts, exercises, questions, reading lists, etc.

**Post-Visit Activities:** Please describe how you "debrief" students after each learning experience. Please attach any handouts, exercises, questions, reading lists, etc.

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**Student Assessment:** Please explain how you assess student learning after each visit. Please attach any criteria or tools you use.

### sheet 3: Logistics

**Site Contact Information:** Please give the name, title, phone number, e-mail address, etc., for the person you worked with to schedule each visit. Please add additional information that may be helpful to other teachers. For instance, indicate if the person is part-time, has an unusual schedule, or can be most easily reached at a particular time.

**Chaperon Information:** Please make suggestions about the number and kinds of chaperones needed for each visit. Specify whether chaperones need advice about appropriate clothing, activities they may participate in, and related information. If you give chaperones any written details or background information specific to the site(s), please include or attach it.

**Photo Permission Slip:** If your school or partner site uses a photo permission slip, please attach.

**Tips for a Successful Field Experience:** Please share any tips *specific* to the sites you visited, for example, we had to go through underbrush; students should wear long pants and socks. Or, be sure students read poem x or story y before the trip.

**Evaluation:** Please provide feedback on your experience at each site. Sample questions to answer: How does it relate to curriculum? Were key concepts covered? How effective are the activities and/or presentations? How useful were materials the site provided? How did the students respond to the experience? Would you do anything differently next time? What age groups, or types of students, might especially enjoy the site(s)?

#### sheet 4: Resources

**Teacher:** Please list books, articles, web sites, videos, and any other materials you would recommend to other educators. Feel free to list materials you found wanting as well.

**Student:** Please list books, articles, web sites, videos, and any other materials appropriate for students; specify approximate age or grade range. Feel free to list materials you found wanting.

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**Unit or Lesson Title:** Enter Title

**Rationale:** Enter Text Here **Program Description:** Enter Text Here **Curriculum Standards:** Enter Text Here **Essential Question(s):** Enter Text Here **Content Understandings:** Enter Text Here **Concept Understandings:** Enter Text Here **Key Terms:** Enter Text Here **Suggested Time Frames: Enter Text Here** 

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#### PLACED BASED LEARNING

Description:	Enter Text Here
Site:	Enter Text Here
Pre-Visit Activities:	Enter Text Here
Site Experience	Enter Text Here
Post-Visit Activities:	Enter Text Here
Student Assessment:	Enter Text Here

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Site Contact Information:	Enter Text Here
Chaperon Information:	Enter Text Here
Curriculum Standards:	Enter Text Here
Photo Permission Slip:	Enter Text Here
Tips for a Successful Field Experience:	Enter Text Here
Evaluation:	Enter Text Here

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Unit or Lesson Title:	Enter Title
Teacher:	Enter Text Here
Student:	Enter Text Here

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#### STUDENT ACTIVITY SHEET

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